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English collocations in use : advanced ; how words work together for fluent and natural English ; self-study and classroom use

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Preliminary Teacher's Resource Book

The Business

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Business Advantage B2. Upper-Intermediate. Teacher's Book

Cambridge University Press
 This series uses authoritative authentic sources to explore topical business issues and builds the professional standard of language needed to

communicate in the modern world of business. *Business Advantage Intermediate Student's Book with DVD* Cambridge University Press
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English as a Global Language Cambridge University Press
Summary: "Cambridge English for Human Resources covers a wide range of topics of concern to human resources and personnel development, from understanding the

essentials of resourcing and outsourcing through to strategic HR. The ten standalone units allow learners to focus on the areas of HR and Personnel Development most important to them. As well as teaching the specialist vocabulary and theory of HR, the course also develops job-specific skills such as coaching, designing and implementing appraisal systems, managing conflict and others."-- Cambridge website, viewed 1st Sept, 2011.
Business Advantage

Advanced Student's Book with DVD
 THOMSON HEINLE
 Intelligent Business provides intensive skills-based training in Business English. The Teacher's Book is split into two sections: the first covering the Coursebook and the Workbook; and the second covering the Skills Book.
Business Advantage Intermediate Teacher's Book John Wiley & Sons
 "This teacher's book contains: informative background notes on the business topic for each

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Intelligent Business Pre-Intermediate Teacher's Book Cambridge University Press
 Business Benchmark helps students get ahead with their Business English vocabulary and

skills and gives them grammar practice in business contexts. Teachers can choose from the BEC edition or the BULATS edition at the right level for their students. The Teacher's Resource Book is full of useful teaching tips and contains answer keys, tapescripts, model writing compositions, information about the BULATS test and the BEC exam, teaching notes and extra activities including complete extra lessons and case studies. Student's Books, Self-

study Books and Audio CDs (2) are also available. Business Benchmark Pre-Intermediate to Intermediate Teacher's Resource Book Crown Currency Business Benchmark Second edition is the official Cambridge English preparation course for Cambridge English: Business Preliminary, Vantage and Higher (also known as BEC), and BULATS. This Teacher's Resource Book includes a wide range of supplementary photocopiable material

with answers, including complete extra lessons and case studies. It provides information about how the activities in each unit relate to the Business Preliminary exam and BULATS test. There are notes on each unit with advice and suggestions for alternative treatments and information about how this course corresponds to the CEF, with a checklist of 'can do' statements. A complete answer key to both the Business Preliminary and BULATS versions of the

Student's Book is provided as well as complete transcripts of the listening material with answers underlined.

**Business Benchmark
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An innovative, new multi-level course for the university and in-company sector. Business Advantage is the course for tomorrow's business leaders. Based on a unique syllabus that

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Cambridge University Press
The Business Result DVD Edition Teacher's Book supports the teacher in every aspect of business English teaching. Notes, activities, and supplementary material in the Teacher's Book provide teachers with extra ideas and support. The tests for each unit at the end of the book allow teachers to give students extra practice, and help to track their progress. The Class DVD features all the video material that can

also be found on the Student's Interactive Workbook DVD-ROM. Each unit includes a video clip that can be used as a focal point of discussion, to develop students' listening skills, introduce new vocabulary and teach the business communication skills that students need in context. The Class DVD also includes a downloadable DVD worksheet for every clip, ready to print off and use immediately in class. The worksheets include listening and speaking practice, video script, and

answer key. The Teacher Training DVD helps to put teaching theory into practice. It includes classroom footage and author commentary, and shows teachers how BusinessResult works in the classroom. The Teacher Training DVD gives practical tips and help for teaching business English. 15 pedagogical areas are covered across the five levels, such as social English, needs analysis, and business writing. The Teacher Training DVD can be used for introducing new

teachers to business English teaching, giving in-house teacher training, or familiarizing teachers with Business Result material.
Business Result Intermediate. Student's Book with Online Practice 2nd Edition Oxford University Press, USA
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Best Practice is a four-level business English course designed for use

by both pre-work students and in-work students. Its topic-based modules train students in the English needed for both the professional and personal sides of modern business life.

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The Business Result DVD Edition Teacher's Book

supports the teacher in every aspect of business English teaching. Notes, activities, and supplementary material in the Teacher's Book provide teachers with extra ideas and support. The tests for each unit at the end of the book allow teachers to give students extra practice, and help to track their progress. The Class DVD features all the video material that can also be found on the Student's Interactive Workbook DVD-ROM. Each unit includes a video clip that can be used as a

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name but a few. The Teacher's Book comes with additional photocopiable activities (1 per unit) and three progress tests.

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