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bank account. Certified true copy of the board resolution should be printed on the company letterhead and duly signed by the authorised signatory and stamped with rubber seal of the company. Board Resolution for Closing Bank Current Account of Company Board Resolution for Extension of Annual General Meeting AGM In accordance with the 3rd proviso of sub-section (1) of section 96 of the Companies Act, 2013, the Registrar of Companies (ROC) may, for any special reason, extend the time within which any annual general meeting, other than the first annual general meeting, shall be held, by a period not exceeding three months.

Board Resolution Format for Opening a New Bank Account A certified copy of the board resolution, regarding the approval of the opening of a new bank account in the name of the company, needs to be provided to the bank where the company wants to open the account. Additionally, the company will have to submit other documents as well.

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A Directors' Resolution is a written record of an action or decision made by a company's board of directors. The resolution can be

created with or without a formal meeting of directors. For instance, if a board of directors expressly agrees to an action, a written resolution can be drawn up without a formal meeting.

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Drafting your corporate resolution form. When you make a decision, document it using a corporate resolution template. The same thing goes for when you resolve an issue or conflict in the corporation. After filling up the template, the board of directors needs to sign it to make it official.

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A board resolution template is pretty simple. You have to make sure that a specific issue or point that needs a decision is presented to the board so they can address it. A board resolution sample will include places to insert the date, time and location of the meeting. This is found at the top of the page.

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"RESOLVED FURTHER THAT" for the purpose of giving effect to

the above resolution, the Board/Committee be and is hereby authorized to agree, make, accept and finalize all such terms, condition(s), modification(s) and alteration(s) as it may deem fit including the terms and conditions within the above limits upto which such investments in securities/loans/ guarantees, that may be given or made, as may be determined by the Board or the Committee thereof, including with the power to transfer ...

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A board of directors resolution (also called a "board resolution") is the result of a director vote authorizing a specific business action. Major decisions by the board of directors should always be formally documented in writing and added to the corporate record. We offer a free template for you can use to document your board resolutions.

### **Drafting Board Minutes - Best Practice - Lexology**

When writing your board resolution, remember to: Have the board resolution printed on company letterhead. Have the resolution signed by at least two directors of the company at a board meeting. Have your company seal added to the resolution.

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