
The New Ipad Portable Genius

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 OS X Mountain Lion Simplified
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The New Ipad Portable Genius

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PIPER PARSONS

Teach Yourself VISUALLY Mac Mini John Wiley & Sons
 Essential tips and techniques on the Mac OS X features you use most! If you want the kind of hip, friendly help you'd get from friends on how to get the most of out of Mac OS X Mountain Lion, this is the guide you need. Jump right into the coolest new Mac OS X features like Game Center, Messages, and Notification, or get a better handle on the basic tools and shortcuts that will help keep your mountain cat purring. From customizing to using multimedia to syncing your Mac to other devices, this book saves you time and hassle, avoids fluff, and covers what you want to know most. New addition to the hip, savvy Portable Genius series of books that helps you get the very most out of your Apple lifestyle Provides essential facts, tips, techniques, and shortcuts Helps you jump right into cool new Mac OX X features, such as Game Center, Messages, and Notification Covers Mac OS X and Mac computer basics, including customizing your computer and workspace, troubleshooting and maintaining your Mac, browsing and manipulating images and multimedia, listening to music and

Podcasts, and more Explains how to work with and connect peripherals, copy music to an iPod, add a printer, and sync a Mac to other devices Enjoy your new Mac OS X Mac to the max with Mac OS X Portable Genius.

iPad Pocket Genius John Wiley & Sons

Your genius-level guide to Excel excellence Excel Portable Genius covers the key features of Microsoft Excel in a concise, fast-paced, portable format that provides the perfect quick and easy-to-follow reference for novices and experienced users alike. Written by seasoned tech expert and trainer Lisa A. Bucki, it answers the nine key questions Excel users are most likely to face in their work and adds some hot tips and advice on this incredibly useful—but sometimes difficult-to-learn—program's lesser-known features. Build formulas to perform powerful calculations Format data to make it easy to find interpret and to highlight key results Sort and filter to organize or display specific information Chart data to pinpoint changes and identify trends Communicate results by printing and sharing Complete with a comprehensive index and extensive illustrations complementing straightforward instructions, this is the ideal guide to mastery of the world's most popular spreadsheet program.

Office for Mac 2011 Portable Genius John Wiley & Sons

Save yourself time, hassle, and confusion with this essential guide to the iPhone! The popularity of the iPhone continues to grow every day and shows no sign of slowing down. Now that you've got the latest and greatest iPhone, it's time you discovered all the best and most fun ways to use it! This handy guide presents you with all the important and interesting information you want to know, in a hip, helpful way. Packed with tips, tricks, and techniques, this new edition covers all the practical angles as well as the newest and coolest features, such as iOS 7, Siri, FaceTime video calling, HD video recording, multitasking, and much more. Reveals numerous tips, tricks, and techniques in a handy trim size to help you get the most out of your iPhone 5s or iPhone 5c Features the hip, practical Portable Genius approach, designed to show you the key features that keep your digital lifestyle moving right along Highlights innovative ways to complete various tasks and spare you hassle and aggravation Details working with the newest features, including iOS 6.1, Siri, FaceTime, HD video recording and editing, multitasking, and more iPhone 5s and iPhone 5c Portable Genius is all you need to make the most of your iPhone.

iPhone 6s Portable Genius John Wiley & Sons

Your step-by-step guide to iPhone mastery iPhone Portable Genius delivers a practical and simple guide to quickly learning everything you need to know about the iPhone. Whether you're a novice user with Apple products or a seasoned pro, you'll find a wealth of info designed to show you how to configure your iPhone, set up accounts, manage your contacts and appointments, take stunning pictures, and surf the web. All while keeping your identity and accounts private and secure. Before you know it, you'll be: Mastering the touchscreen Setting up your iPhone to suit the way you work and play Connecting your iPhone to Wi-Fi and setting up your phone as an internet hub Solving the most common iPhone problems Getting the most out of email With straightforward and step-by-step instructions in a portable and convenient package and engaging illustrations, iPhone Portable Genius is the ideal resource for owners and users of one of the world's most popular phones.

OS X Mountain Lion Simplified John Wiley & Sons

Everything you need to know about the iPad 2! Finally decided to get the hottest device on the planet? If so, don't go far without the iPad's must-have accessory—your own copy of iPad 2 Portable Genius. This hip little guide will show you how to get the very most out of your iPad 2. Being a Portable Genius, it gives you tips and useful information in a handy, compact size, so you can carry it along as easily as your iPad—and it doesn't skimp on any of the essentials. Zeros in on the hottest tricks and tips for the most-used features of your iPad 2 Makes sure you get the most out of the all the different things the iPad 2 can do—as an e-reader, a small computer, and a large iPod touch Provides Genius icons to show you the smartest ways to do things Helps you save time and avoid hassles as you get up to speed Looks good! Full color and a clean layout makes it easy to access the information you need Compact size makes this a very portable helper you can take with you Collect the whole Portable Genius series and make the most of your Apple digital lifestyle.

iPhone 5S and iPhone 5C Portable Genius John Wiley & Sons

Everything you need to know about the iPad 2! Finally decided to get the hottest device on the planet? If so, don't go far without the iPad's must-have accessory—your own copy of iPad 2 Portable Genius. This hip little guide will show you how to get the very most out of your iPad 2. Being a Portable Genius, it gives you tips and useful information in a handy, compact size, so you can carry it along as easily as your iPad—and it doesn't skimp on any of the essentials. Zeros in on the hottest tricks and tips for the most-used features of your iPad 2 Makes sure you get the

most out of the all the different things the iPad 2 can do—as an e-reader, a small computer, and a large iPod touch Provides Genius icons to show you the smartest ways to do things Helps you save time and avoid hassles as you get up to speed Looks good! Full color and a clean layout makes it easy to access the information you need Compact size makes this a very portable helper you can take with you Collect the whole Portable Genius series and make the most of your Apple digital lifestyle.

iPad Portable Genius John Wiley and Sons

Everything you need to know about the newest iPads from Apple! If you have finally decided to get in the iPad game, then don't forget to pick up the iPad's must-have accessory: your own copy of iPad 4th Generation & iPad mini Portable Genius! This hip little guide is packed with easy-to-understand tips, tricks, and advice to help you get the most out of your iPad with beautiful Retina display or the new iPad mini. You'll learn how to maximize features of the iPad, such as the Retina display, multitouch screen, FaceTime HD camera, Bluetooth and Wi-Fi +4G capability, eReader functionality, and more. Shows you how to surf the web, watch movies and TV, listen to music, read books, play games, create presentations, edit documents, manage contacts, organize photos, update spreadsheets, and more Covers how to use and troubleshoot iOS6 Shares the hottest tricks and tips for getting the most out of all that the iPad 4th Generation and iPad mini have to offer Helps you save time and avoid hassles as you get up to speed Features a clean, clear layout that makes is easy for you to access information iPad 4th Generation & iPad mini Portable Genius an ultraportable book for an ultraportable and sleek tablet device!

The new iPad Portable Genius John Wiley & Sons

Provides information on using iOS to create applications for the iPhone, iPod touch, and the iPad.

iPhone Portable Genius John Wiley & Sons

Learn how to get even more out of your iPhone 5s, 6, and 6 Plus iPhone Portable Genius, 2nd Edition is packed with practical advice and covers all the key features in clear, no-nonsense language accessible to those new to the iPhone family or iOS 8. Even experienced iPhone users can discover new tips and tricks that help save time and eliminate hassles. This full-color guide is designed for the visual learner, featuring plenty of screenshots that illustrate various techniques. Genius icons highlight smarter, more innovative ways to do what you need to do better and faster. You'll find essential information about iOS, Siri, iCloud, and learn how to use your iPhone to manage, organize, and navigate your life. Each new iPhone release inspires fervor as consumers clamor to get their hands on the latest and greatest. Why the excitement? Because as seamlessly functional as the iPhone is, it just keeps getting better. iPhone Portable Genius, 2nd Edition teaches you the techniques that translate across generations and upgrades as well as the fundamentals of iOS. Learn to: Connect to a network, configure your settings, and work with iCloud Max out the media features, surf the Web, and check your e-mail Manage your contacts, appointments, e-books, and libraries Sync your apps, photos, music, and more A comprehensive index designed for easy navigation, clear, concise instruction, and a small, portable size make this handy guide ideal for new iPhone users. Making calls is only the beginning, and iPhone Portable Genius, 2nd Edition shows you how much your iPhone has to offer.

iPad Portable Genius, 3rd Edition John Wiley & Sons

Get savvy advice and hip tips on making the most of your iPod and iTunes The Portable Genius series is all about getting the most from your Apple-inspired digital lifestyle. You'll find important basics about setting up your iPod and iTunes plus troubleshooting tips, advice on customizing the iPod experience,

and ways to take advantage of the coolest iPod and iTunes features. Hip and handy, this edition covers the latest version of iTunes and the iOS as well as tips and tricks that can also apply to your iPad and iPhone. Watch for the "Genius" icons and find smart, innovative ways to get more from your iPod and iTunes. Shows beginners how to set up and use the iPod and iTunes Offers plenty of intermediate-to-advanced information about troubleshooting, using scripts to maximize iTunes, managing content on AppleTV, and more Easy to navigate, with "Genius" icons that mark smart or innovative ways to accomplish various tasks Small and portable, packed with tips and techniques for the most-used features of iTunes and the App Store iPod and iTunes Portable Genius, 3rd Edition saves you time and hassle by covering the things you most want to know.

iPad Portable Genius John Wiley & Sons

Make the most of your iPad with these savvy tips and techniques The iPad, iPad Air, and iPad mini are taking the world by storm. This no-nonsense guide covers everything you want to know to take full advantage of all your iPad has to offer. Along with necessary basics about the newest iPad; iPad Air, iPad mini; and iOS; it gives you smart; innovative ways to accomplish a variety of tasks and tips to help you maximize the convenience of your Apple digital lifestyle. More than 100 million iPads have been sold; and the number continues to grow Hip and practical; Portable Genius guides are packed with suggestions and tricks to help devotees of the Apple digital lifestyle get the most from their devices This guide includes tips and techniques you may not discover just by using your iPad; including creative ways to save time and effort Previous editions of this book have sold more than 74,000 copies iPad Portable Genius, 2nd Edition is the ultimate guide to a productive relationship with your iPad.

iPhone 4 Portable Genius John Wiley & Sons

A savvy guide to Office 2011 for Mac users Mac users, you don't have to give up one ounce of cool to use Office 2011 on your Mac. Here's the hip guide you need to get the most out of Word, Excel, PowerPoint, and Outlook. Get started with Office 2011, find out what features are shared between apps, and start creating stylish Word docs, lively PowerPoint presentations, awesome Excel reports, and totally organized Outlook lists and calendars. And you'll love the portable size—just perfect for keeping this guide on hand while you work. Features facts, tips, and secrets to help you get the most of out of Office 2011 for Mac Provides the key tools and shortcuts you need to accomplish tasks, without bogging you down in too much detail Covers how to get started with Office, an overview of shared features, and how to use each application in the Office 2011 suite Helps you create smart Word docs, organize your calendar and contacts with Outlook, build compelling PowerPoint presentations, and use Excel formulas and functions to generate reports and analyze data Zero in on the Office 2011 features you use most on your Mac, with Office 2011 for Mac Portable Genius.

iPod and iTunes Portable Genius John Wiley & Sons

The new iPad Portable Genius John Wiley & Sons

iPad 2 Portable Genius John Wiley & Sons

no-nonsense guide to getting everything your iPhone 4S has to offer Designed for devotees of the Apple digital lifestyle, this guide presents key information for iPhone users in a hip, straightforward way. Packed with tips, tricks, and techniques to help you uncover and take advantage of every feature of the iPhone 4S, this edition covers the newest features, including iOS 5, Siri, FaceTime video calling, HD video recording, the multitasking feature that lets you run multiple apps simultaneously, and much more. Portable Genius books cover key features of technology designed to support the digital lifestyle This handy, small-trim guide is packed with tips, tricks, and

techniques to help you make the most of your iPhone 4S Spot lighting innovative ways to complete various tasks, the book shows how to save time and hassle while taking full advantage of everything your iPhone 4S has to offer Offers tips and tricks for working with the newest features, including iOS 5, Siri, FaceTime, HD video recording and editing, multitasking, and more Serious iPhone fans will find this book a must-have as they enhance their digital lifestyle with the newest iPhone.

Apple TV Portable Genius John Wiley & Sons

Facts, tips, and secrets for using the powerful—but less obvious—features of a Mac Packed with tricks, tools, and shortcuts that you may not discover by simply working with a program or software on your Mac, Macs Portable Genius, 2nd Edition reveals smart and innovative ways to execute various tasks that can save you time and hassle. Its handy smaller trim size makes it easy for you to find essential information, coupled with savvy advice on everything from simple tasks like getting started to intermediate information and hip tips that cover how to use Macs and related hardware. Reveals facts, tips, and secrets to help you get the most out of your Apple hardware and software and maximize their features Shows you how to browse the web with Safari, troubleshoot and maintain your Mac, and have fun with your iPod, iPhone, or iPad and iTunes and listen to music and podcasts Walks you through switching from an older version of another Mac Features a handy trim size so that you can quickly find essential information on the hottest tips, tricks, and savvy advice Authored by veteran author Paul McFedries, whose authoritative, no-nonsense—yet friendly and readable—writing style has sold more than three million copies of his books worldwide Macs Portable Genius, 2nd Edition shares all the coolest information about Mac hardware and software, Apple mobile devices and iTunes, troubleshooting, and maintenance so that you and your Mac can work at your fullest potential.

MacBook Air Portable Genius John Wiley & Sons

Get to know the newest iMac, including OS X Mountain Lion Completely updated to cover the latest iMac, the new edition of this savvy guide is just what you need to get the most out of your cool new computer. Veteran author Guy Hart-Davis reveals all the best tricks and tips, as he shows you how to set up and customize your iMac and get every bit of fun and smarts out of iLife, the Magic Mouse, OS X Mountain Lion, and more. Packed with useful tidbits, full-color screenshots, and great advice, iMac Portable Genius, Fourth Edition is the perfect guide, whether you're switching from an older Mac or migrating from a Windows PC. Explores the best ways to get the very most out of your new iMac, whether you're switching from an older Mac or migrating from a Windows PC Highlights all the latest bells and whistles, including OS X Mountain Lion, the new Magic Mouse, iLife applications, and more Covers troubleshooting and maintaining your iMac and its related hardware and software Get the most accessible, useful information possible on your new iMac with iMac Portable Genius, Fourth Edition.

iPad Portable Genius Wiley

The perfect how-to guide for visual learners Apple's Mac Mini packs a powerful punch in a small package, including both HDMI and Thunderbolt ports plus the acclaimed OS X. But if you want to get the very most from all this power and versatility, be sure to get this practical visual guide. With full-color, step-by-step instructions as well as screenshots and illustrations on every page, it clearly shows you how to accomplish tasks rather than burying you in pages of text. Discover helpful visuals and how-tos on the OS, hardware specs, Launchpad, the App Store, multimedia capabilities (such as connecting your Mac Mini to your HDTV and using it as a media center) and more. Helps Mac Mini users get up to speed quickly on the latest and best features,

including the major features of the OS X operating system and the new Thunderbolt and HDMI ports Teaches practical techniques using easy-to-follow, step-by-step visuals and brief explanations Features full-color screen shots on every page Covers OS and hardware basics as well as the Launchpad, the App Store, media center capabilities, maintenance, and troubleshooting Helps you surf the web with Safari, organize movies and music in iTunes, take advantage of home theater capabilities, and configure your system for optimum use. Teach Yourself VISUALLY Mac Mini helps you get big results out of your Mac Mini.

iPhone 5 Portable Genius John Wiley & Sons

If you want to get the very most out of your Apple iPad, put this savvy Portable Genius guide to work. Want to connect your iPad with a Bluetooth headset? Configure e-mail accounts and messages? Organize your life? Enhance your iPad by using the App Store and iBooks? You'll find cool and useful Genius tips, insider secrets, full-color screenshots, and pages of easy-to-access shortcuts and tools that will save you loads of time and let you enjoy your iPad to the max.

The new iPad Portable Genius Penguin

Take a bite out of all your iPhone has to offer As easy and intuitive as the iPhone is, it's more complex than most of us

realize—and what's better than learning all the insider tips and tricks with the iPhone Portable Genius, 3rd Edition? Whether you're just starting out with your first iPhone or upgrading to a newer model, this full-color guide will have you tapping, swiping, and typing like an Apple genius in no time. You'll find essential information about iOS, Siri, iCloud, and how to use your phone to manage, organize, and navigate your life. Written in clear, no-nonsense language, iPhone Portable Genius, 3rd Edition offers expert tips and tricks that will save you time and hassles—and help you unlock all your device has to offer. Designed for the visual learner, it provides plenty of full-color screenshots that illustrate exactly what you'll see and do on your iPhone. Plus, 'Genius Icons' throughout the text highlight smarter, more innovative ways to do what you need to do. So what are you waiting for? Everything you need to truly make the most of your iPhone is here. Connect to a network, configure your settings, and work with iCloud Max out the media features, surf the Web, and check your e-mail Manage your contacts, appointments, e-books, and libraries Sync your apps, photos, music, and more IPad Portable Genius, 2nd Edition John Wiley & Sons Describes how to get the most out of an iMac, providing information on such topics as setting up a local network, using the device as an entertainment center, customizing views, chatting and e-mailing, and backing up files.

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